

OCASA Board Meeting
November 10, 2008

Present: Judy Frank, Susan Storch, Jan Howard, Diane Culpepper, Sheilla Johnson, Joe McCoy, Pat Ramsey

- October minutes and Treasurer's Report were approved.
- Bob Clark has finished his temporary contract at the District office and has resumed his duties as OCASA director. He was not able to come today due to a prior commitment. Judy Frank has asked him to draft an update to the Bylaws by the next Board meeting.
- Survey: Barbara Jenkins responded to Judy Frank with areas in which she would like administrative input and direction. A draft of the survey was presented to Lee Baldwin who assisted with wording and who will put the final copy on a web-based survey with a link to our website. The survey company will tabulate results and give us a final report. Survey items were reviewed by the Board and edits suggested.
- Member data is unclear. More information will be requested by Pat Ramsey and Susan Storch for review at the next meeting.
- Committee Chairs will be added to the Board Distribution list.
- The website has been updated but additional information is needed. Constant Contact was approved for purchase and members will be encouraged to sign up. Constant Contact distribution lists will be used to communicate to members using their home e-mail addresses.

Submitted by Sheilla Johnson, OCASA Secretary.